

HOREB VOCATIONAL TRAINING COLLEGE

OMARY NA LONDO STREET LUMUMBA,

P.O. BOX 1999,

DAR ES SALAAM.

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STUDENT REGISTRATION FORM.

REGISTRATION FORM FEE: 10,000/=TSH

This form is to be completed by the student who is joining to the college for the first time.

Thank you for showing an interest in our academic professional programs. As a student at Horeb Vocational Training College you will become a part of lovely, friendly and progressive organization.

Name		Nationality	
Date of Birth		Occupation	
Marital status		Place of Birth	
Home village/Town		Telephone	
Place of Origin		Postal Home address	

EDUCATION BACKGROUND

NAME OF SCHOOL ATTENDED	YEAR ATTENDED	YEAR TO END UP	AWARD OBTAINED

What are your extracurricular activities?

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Please tick the courses you intended to take

- Basic Hotel Management
- Information and Computer Technology
- Clearing and freight forwarding course
- Nursery Teachers course
- Procurement and logistic supply course
- Secretarial course
- Tourism and tour guide management
- Ushonaji na Upambaji
- Basic computer application

JOINING INSTRUCTION

- Registration for the first-year student shall be done after the application and original copies for certificate and transcript are received.
- The original certificate and transcript will be returned after verification
- Student shall be allowed to use any names appearing on the certificate which qualified them in admission.
- The student will be allowed to change his/her name according to birth certificate or during the course.
- Student shall be allowed to change the course letter to the second week of the study.

ITEMS REQUIRED FOR LEARNING

- One rim plain paper
- 20 pc manila sheet for nursery teachers
- Crayon one packet
- One packet of colored pencil

Note: Fees can be paid in installments but student s will not be allowed to sit for examination before completing their school fees.

- Fees once paid are not refundable.
- Fees do not include field practical fees.
- On registration bring original and photocopies of your academic certificate and three recent colored passport size photographs.

PAYMENT OF FEES SHOULD BE DONE AS FOLLOWS FOR DAY STUDENT

COURSE	FEES PER YEAR	FIRST SEMESTER	SECOND SEMESTER
INFORMATION AND COMPUTER TECHNOLOGY	800,000/=TSH	500,000/=TSH	300,000/=
B. HOTEL MANAGEMENT	600,000/=TSH	400,000/=TSH	200,000/=TSH
CLEARING AND FORWERNDING	700,000/=TSH	400,000/=TSH	300,000/=TSH
NURSERY TEACHERS	600,000/=TSH	400,000/=TSH	200,000/=TSH

SECRETARIAL COURSE	800,000/=TSH	500,000/=TSH	300,000/=TSH
TOURISM AND TOURGUIDE MANAGEMENT	700,000/=TSH	400,000/=TSH	300,000/=TSH
BASIC COMPUTER APPLICATION	200,000/=TSH	NO INSTALMENT	NO INSTALMENT

PAYMENT FEES FOR BORDIND STUDENT

COURSE	FEES PER YEAR	FIRST SEMESTER	SECOND SEMESTER
Basic hotel management	1,500,000/=TSH		
Information and computer Technology	1,500,000/=TSH		
Clearing and forwarding	1,500,000/=TSH		
Secretarial course	1,500,000/TSH		
Nursery Teachers course	1,500,000/=TSH		
Tourism and Tour guide management	1,500,000/=TSH		
Sales and marketing	1,500,000/=TSH		

STATEMENT BY STUDENT

I hereby to certify the foregoing information I have given is correct to the best of my knowledge.

Date.....

Signature.....

Course.....

Starting date

Registration no.....

Session time.....

Date.....

Finally, we wish to congratulate you for being among of those who have been admitted into our programs. We look forward to meet you at Horeb Vocational Training College.